

**INFORMATION UNDER SECTION 4(1)(b)
(RTI ACT, 2005) JANUARY 2022**

| | |
|--------|---|
| (i) | The particulars of Organization, functions and duties. |
| (ii) | The powers and duties of officers and employees. |
| (iii) | The procedure followed in the decision making process. |
| (iv) | The norms set for the discharge of functions. |
| (v) | The Rules, Regulations, Manuals used by the employees for discharging functions. |
| (vi) | The statement of categories of Registers that are maintained. |
| (vii) | The particulars of any arrangement that exists for consultation. |
| (viii) | A statement of the boards, councils, committees and other bodies. |
| (ix) | The Directory of Officers and employees. |
| (x) | The monthly salaries of the Officers and employees. |
| (xi) | The Budget allocation. |
| (xii) | The manner of execution of subsidy programs. |
| (xiii) | Particulars of recipients of concessions, permits or authorizations granted by it; |
| (xiv) | Details in respect of the information, available to or held by it, reduced in an electronic form; |
| (xv) | The particulars of facilities available to citizens for obtaining information: |
| (xvi) | The Names, Designations and other particulars of the Public Information Officers. |
| (xvii) | Such other information as may be prescribed and thereafter update these publications every year. |

(i) PARTICULARS OF ORGANIZATION, FUNCTIONS AND DUTIES:

In order to redress the grievances of the citizens which were pouring more in number, the Administrative Reforms Commission, appointed by the Union Government in 1966, recommended the constitution of the Institutions of Lokayukta and Upa-Lokayukta, taking a clue from the Institution like OMBUDSMAN in the Scandinavian countries. In the light of those recommendations, the Institutions of Lokayukta were established in various States of our country with jurisdiction to deal with complaints not only against elective public servants, but also against the other categories of public servants defined in the Act.

In erstwhile Institution of Andhra Pradesh Lokayukta, the A.P. Lokayukta Act 11 of 1983 came into force with effect from 1-11-1983 and after bifurcation of the same into Institutions of Telangana and Andhra Pradesh, the Institution of Lokayukta of Telangana started functioning from 01-01-2020 and since then this Institution has been able to march forward as an effective instrument in the hands of the public for curbing the evil of corruption and maladministration.

SALIENT FEATURES OF THE INSTITUTION:

The most prominent features of the Institution of Lokayukta in this State are:

- i) Independence from Executive Control;
- ii) Informal procedure and easy accessibility to complaints; and
- iii) Almost free and prompt services to the citizens.

FUNCTIONS & DUTIES:

The matters and actions of Public servants, which can form the subject matter of the complaint to the Institution of Lokayukta and Upa-Lokayukta, are:

- 1) Any administrative action involving abuse of power for personal gain or to harm any one;
- 2) Administrative actions motivated by improper or corrupt motives causing loss to the State or to any person; and
- 3) All actions involving outright corruption or lack of integrity.

There are three modes for the Lokayukta and the Upa-Lokayukta to act for taking up investigation of Administrative actions of the nature as stated above.

Firstly, any citizen or aggrieved person can make a complaint. Secondly, the Lokayukta and Upa-Lokayukta suo-moto can take up investigation on the basis of information received by him otherwise than by way of complaints like newspapers, reports, etc. Thirdly, the Lokayukta or Upa-Lokayukta can act on a reference from the Governor.

For the purpose of conducting an investigation in accordance with the provisions of the Act, the Governor appoints a Judge or a retired Chief Justice of High Court to act as Lokayukta and one or more District Judges to act as Upa-Lokayuktas.

ADMINISTRATION

The administration of the Institution is under the charge of the Registrar who is declared as the Head of the Department. The administrative structure consists of four wings viz., (1) Administration; (2) Judicial; (3) Legal; and (4) Investigation.

1. ADMINISTRATION WING:

The Registrar, with the assistance of the Deputy Registrar, supervises the Administrative Wing, which consists of the Establishment and Accounts Section. The Establishment Section is headed by an Assistant Registrar and it deals with the work relating to Conditions of Service of the Employees, Library, Stores, Furniture, Maintenance of Motor Vehicles, Stationery, Roneo, Inward, Dispatch, etc. The Accounts Section functions under the supervision of an Assistant Registrar, who is assisted by an Accounts Officer and other staff, and deals with financial matters such as budget, salary, T.A., and other related matters.

2. JUDICIAL WING:

For the sake of convenience, the Bench of the Hon'ble Lokayukta is identified as B-1 and that of the Hon'ble Upa-Lokayukta as B-2. The Complaint Section receives the complaints, scrutinizes the same for placing them before the Hon'ble Lokayukta. This Section is headed by the Assistant Registrar, who is assisted by a Section Officer and other staff members. Thereafter, the complaints are taken up by the staff of the B-1 Section and B-2 Section respectively, headed by the Section Officers, with supporting staff.

Besides, the Special Category Stenographers would assist in taking down dictation of the orders on Bench of the Hon'ble Lokayukta and Hon'ble Upa-Lokayukta. This apart, there is usual Process Sections separately for B-1 and B-2 sections to process the files as per the orders of the Hon'ble Lokayukta and Hon'ble Upa-Lokayukta and Dispatch the letters, notices, memos etc., to the concerned with the support of Dispatching Assistant.

3. LEGAL WING:

Legal Wing consists of Director (Legal) and Deputy Director (Legal). Both assist the Hon'ble Lokayukta and the Hon'ble Upa-Lokayukta respectively, in all legal matters such as processing the reports received and presenting them before the Court and render assistance to the complainants in conducting the proceedings. Even if a complainant is not having the legal assistance, that deficiency is filled up by the Legal Wing. The Director (Legal) and the Deputy Director (Legal) also perform the duties of Presenting Officers in the Courts and would assist in conducting final investigation by the Hon'ble Lokayukta and Hon'ble Upa-Lokayukta by way of submitting Written Comments, Written Briefs, etc., during the preliminary verification stage and draft statement of allegations, etc., when it reaches the final investigation stage.

4. **INVESTIGATION WING:**

The Director (Investigation) is heading this wing with the assistance of (3) Deputy Directors, (2) Investigating Officers, Head Constables and Police Constables. This Agency probes into such of the complaints that are referred to it, by the Hon'ble Lokayukta and Hon'ble Upa-Lokayukta and after collecting the necessary material by conducting discreet enquiries, submit a report, which is of immense help in determining as to whether it is a fit case to investigate into the allegation leveled in the complaints or otherwise. This agency maintains the confidentiality and secrecy of information during the discreet enquiry and conducts the probe impartially.

ACCOMMODATION

The Institution of Lokayukta is presently accommodated in the Government Building bearing No.5-9-49, Basheerbagh, Hyderabad. The building consists of two parts. Nearly half of the built up area consists of heritage structure and the remaining is subsequently constructed.

(ii) THE DUTIES AND RESPONSIBILITIES OF OFFICERS AND EMPLOYEES

| Sl.No. | Designation | Powers and duties |
|--------|------------------------------------|---|
| 1 | Registrar | 1) Major Head Of The Institution 2) Controlling Officer of the Budget and administration of the Institution. 3) Supervising Authority over all Sections. 4) Drawing and Disbursing Officer of the Officers and entire staff. 5) First Appellate Authority under Right to Information Act, 2005. |
| 2 | Deputy Registrar | 1) Assist the Registrar in all administration matters and accounts matters. 2) Public Information Officer under Right to Information Act, 2005. |
| 3 | Director (Legal) | 1) Head of Legal Section. 2) Perform the duties of Presenting Officer in B-1 Court. 3) Assist in conducting preliminary verification and also the final investigation in respect of the complaints by the Hon'ble Lokayukta. |
| 4 | Deputy Director (Legal) | 1) Performs the duties of Presenting Officer in B-2 Court. 2) Assist in conducting preliminary verification and also the final investigation in respect of the complaints by the Hon'ble Upa-Lokayukta. |
| 5 | Secretary to Hon'ble Lokayukta | Attend to official and personal works of Hon'ble Lokayukta |
| 6 | Secretary to Hon'ble Upa-Lokayukta | Attend to official and personal works of Hon'ble Upa-Lokayukta |
| 7 | Assistant Registrar (Judicial) | 1) Prepare scrutiny note in respect of the complaints received and place the same before the Hon'ble Lokayukta and Hon'ble Upa-Lokayukta, along with scrutiny notes. 2) Assistant Public Information Officer under Right to Information Act, 2005. |
| 8 | Assistant Registrar | 1) Assist the Deputy Registrar in administration matters. 2) Over all Incharge of the Establishment Section. |
| 9 | Assistant Registrar (Accounts) | 1) Assist the Deputy Registrar in Accounts Matters. 2) Over All Supervision Over the Accounts Section. |
| 10 | Section Officer, B-1 Section | 1) Attend B-1 Court as Court Officer. 2) Verify the communications to be sent to various authorities/complainants in compliance with the orders passed by the Hon'ble Lokayukta. |
| 11 | Section Officer B1 Process | Overall incharge of B1 Process Section. |
| 12 | Section Officer, B-2 Section | 1) Attend B-2 Court as Court Officer. 2) Verify the communications to be sent to the various authorities/complainants in compliance with the orders passed by the Hon'ble Upa-Lokayukta. |
| 13 | Section Officer B2 Process | Overall incharge of B2 Process Section. |
| 14 | Section Officer (Establishment) | Assist the Assistant Registrar in all administrative matters. |

| | Section) | |
|----|---------------------------------|--|
| 15 | P.A. to Hon'ble Lokayukta | Attends the bench work of Hon'ble Lokayukta and other works as entrusted by the Hon'ble Lokayukta. |
| 16 | P.A. to Hon'ble Upa-Lokayukta | Attend the bench work of Hon'ble Upa-Lokayukta and other works as entrusted by the Hon'ble Upa-Lokayukta. |
| 17 | P.A. to Registrar | Attend the dictation work and other duties as entrusted by the Registrar. |
| 18 | Director (Investigation) | 1. Head of the Investigation Wing. 2. Entrust the investigations to the Dy. Directors and Investigating Officers |
| 19 | Deputy Director (Investigation) | Conduct enquiries into the complaints entrusted by the Director (Investigation) and submits enquiry report to the Director (Investigation) |
| 20 | Investigating Officer | Conduct enquiries into the complaints entrusted by the Director (Investigation) and submits enquiry report to the Director (Investigation) |
| 21 | Head Constable and Constables | Assist the Deputy Director (Investigation) and Investigating Officer in conducting the investigation into the complaints. |
| 22 | Assistant Section Officer | Assist the Section Officers in day to day work. |
| 23 | Assistant | Assist the concerned Asst. Section Officers. and Section Officers in day to day work. |
| 24 | Special Category Stenographer | Attend to dictation work as entrusted by the Officers to whom they are attached and transcribe the same. |
| 25 | U.D. Stenographer | Attend to dictation work as entrusted by the Officers to whom they are attached and transcribe the same. |
| 26 | Steno-Typist | Attend to dictation work as entrusted by the Officers to whom they are attached and transcribe the same. |
| 27 | Typists | Attend to typewriting work in concerned Sections. |
| 28 | Record Assistant | Assist the concerned Asst. Section Officers and Section Officers in day to day work. |
| 29 | Roneo Operator | Attend the Roneo Operator work and also Xerox work. |
| 30 | Drivers | Attend Driver duties. |

(iii) **THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY**

On receiving a complaint, the complaint section prepares scrutiny note and place the complaints before the Hon'ble Lokayukta for distribution of complaints to Hon'ble Lokayukta and Hon'ble Upa-Lokayukta. The Hon'ble Lokayukta will pass appropriate orders allotting complaints to Hon'ble Lokayukta and Hon'ble Upa-Lokayukta to undertake preliminary verification by whatever mode suitable, to ascertain if there is a prima-facie case in the allegations. The initial probe and verification may be done by calling for reports from the concerned authorities or by entrusting the matter to the Investigation Agency of this Institution, which may conduct a discreet probe and submit a report to the Lokayukta or Upa-Lokayukta. At this stage, probing or enquiry is confidential to safeguard the identity of the apprehensive complaints and to protect the reputation of the public servants complained against.

Once a prima-facie case is held to have been made out, a regular enquiry (Investigation) is conducted after giving opportunity to the complainant as well as the public servant complained against, to put forth their versions and to adduce their evidence. This enquiry is on the lines of a trial in a court in which parties are permitted to be represented by their lawyers.

On the basis of such evidence, if the Lokayukta or the Upa-Lokayukta finds that the allegations against the public servant have been substantiated, either wholly or partly, a report has to be made to the competent authority under Sec.12 of the Act, communicating him findings and recommendations.

The Competent Authority, on receipt of the report, shall take action on the recommendation, including removal of the guilty public servant wherever recommended, without any further enquiry and intimate within three months of the date of receipt of the report, to the Institution of Lok Ayukta, the action taken or proposed to be taken on the basis of the report. In the event the Lok Ayukta or Upa-Lok Ayukta is not satisfied with the action taken or proposed to be taken by the Competent Authority, he may make a special report upon the case to the Governor and also inform the complainant accordingly. On receipt of a special report, the Governor shall cause a copy thereof, together with an explanatory memorandum, to be laid before each House of the State Legislative.

(iv) THE NORMS SET BY THE INSTITUTION FOR THE DISCHARGE OF ITS FUNCTIONS

Honesty, integrity, transparency, expediency, efficiency and citizen friendly attitude.

(v) THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY THE INSTITUTION OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS

The Following are the Acts and Rules governing the functioning of the Institution.

1. The Telangana Lokayukta Act, 1983
2. The Telangana Lokayukta and Upa-Lokayukta (Invn.) Rules, 1984
3. The Prevention of Corruption Act, 1988
4. The Telangana Civil Services Code
5. The Telangana State and Subordinate Service rules, 1996
6. The Telangana Medical Attendance Rules
7. The Telangana Civil Services (CC&A) rules, 1991
8. The T.S. C.S. (Conduct) Rules, 1964

Instructions, Manuals and others

1. The Telangana Financial Code
2. The Telangana Treasury Code
3. The Telangana Accounts Code
4. The Telangana Budget Manual
5. The Telangana Fundamental Rules and Subsidiary Rules
6. The Telangana Pension Code
7. The Telangana Provident Funds Manual
8. The Criminal Procedure Code
9. The Civil Procedure Code
10. The Telangana Leave Rules, 1933
11. The Telangana T.A. Rules, 1996

(vi) A STATEMENT OF THE CATEGORIES OF DOCUMENTS (REGISTERS) THAT ARE HELD BY IT OR UNDER ITS CONTROL

Registers and relevant records maintained by the concerned sections

| SL.No | Section | Registers Maintained |
|-------|-----------------------|--|
| 1. | Establishment Section | <ol style="list-style-type: none">1. Increment Register2. Casual Leave Registers3. Attendance Registers4. Late Attendance Register5. ROC Registers6. Law Journal Register7. Library Books Issue Register8. Stock Register9. Livery Purchase & Issue Register10. Dispatch Register11. Messenger Outward Register12. Stamp Account Register13. RP Ack.Due Register14. Judicial Register (Inward)15. Non-Judicial Register (Inward) |

| | | |
|----|-----------------------|--|
| | | <ul style="list-style-type: none"> 16. Messenger Book 17. Log Book 18. Xerox Copying Register |
| 2. | Accounts Section | <ul style="list-style-type: none"> 1. Pay Bill Registers 2. Budget Control Register 3. Cash Book 4. Non-Government cash book 5. Permanent Advance register 6. Complaint fee register etc. |
| 3. | Complaint Section | <ul style="list-style-type: none"> 1. Complaint Register 2. Complaint Fee Register 3. Information Register 4. Inward Register 5. B1 Register 6. B2 Register 7. Certified Copies Register 8. Files Movement Register 9. Register – I (Applications) under RTI Act, 2005. 10. Register – II (Appeals) under RTI Act, 2005. |
| 4. | B1 Section | <ul style="list-style-type: none"> 1. Inward Register 2. Outward Register 3. Admission Register 4. Hearing Book 5. Bench to Process 6. Court Diary 7. Other Section Book 8. Bench to Legal 9. CMP Register 10. Complaint Pending Register 11. Files Movement Register |
| 5. | B2 Section | <ul style="list-style-type: none"> 1. Inward Register 2. Outward Register 3. Admission Register 4. Hearing Book 5. Bench to Process 6. Court Diary 7. Other Section Book 8. Bench to Legal 9. CMP Register 10. Complaint Pending Register 11. Files Movement Register |
| 6. | Records Section | <ul style="list-style-type: none"> 1. Files Movement Register 2. Destruction of Records Register |
| 7. | Investigation Section | <ul style="list-style-type: none"> 1. Complaint Register 2. Posting Register 3. Dispatch Register 4. Casual Leave register of DDs(I) and IOs. |

(vii) THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF;

.. NOT APPLICABLE..

(viii) A STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE.....

.. NOT APPLICABLE..

(ix) TELEPHONE DIRECTORY

| S.No. | NAME | DESIGNATION | OFFICE (Phone/Fax) (040) |
|---------------------------|---------------------------|-----------------------------------|--------------------------------|
| 1 | Justice C.V. Ramulu | Hon'ble Lokayukta | 23299098 |
| 2 | V. Niranjan Rao | Hon'ble Upa Lokayukta | 23240892 |
| 3 | P. Vijender | Registrar | 23226946 23241614(Fax) |
| 4 | A. Nava Mohan Rao | Director (Legal) | 23232877 |
| 5 | C.Venkatesh | Dy. Director (Legal) | 23232877 |
| 6 | K. Neeraja | Deputy Registrar | 23232877 |
| 7 | K. Daulat Kumar | Secretary to Hon'ble Lokayukta | 23232877 |
| 8 | A. Somi Reddy | Secretary to Hon'ble Lokayukta | 23232877 |
| 8 | M. Sarada Prasuna | Asst. Registrar (Accounts) | 23232877 |
| 9 | G. Vara Lakshmi | Asst. Registrar (J) | 23232877 |
| 10 | R. Radhika | Asst. Registrar | 23232877 |
| 11 | S. Padmasree | P.A. to Hon'ble Lokayukta | 23232877 |
| 12 | V. Anuradha | P.A. to Hon'ble Upa- Lokayukta | 23232877 |
| 13 | B. Jyothsna | P.A. to Registrar | 23232877 |
| INVESTIGATION WING | | | |
| 1 | Dr. Thirupathi Venkat Rao | Director (Inv.) | 23232877 |
| 2 | V. Muchap Rao | Deputy Director (Inv.) | 23232877 |
| 3 | Mohd. Tajuddin | Deputy Director (Inv.) | 23232877 |
| 4 | B. Janardhan Reddy | Deputy Director (Inv.) | 23232877 |
| 5 | Mathew Koshy | Investigating Officer | 23232877 |
| 6 | N. Vidya Sagar | Investigating Officer | 23232877 |

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**INSTITUTION OF LOKAYUKTA OF TELANGANA::HYDERABAD
PAY SCALES OF OFFICERS AND STAFF MEMBERS**

| S.No. | Designation | Revised Pay Scale 2020 (Rs.) |
|----------------------------------|---|------------------------------|
| 1 | Registrar | 127310-162070 |
| 2 | Deputy Registrar | 83100-154690 |
| 3 | Director (Legal) | 106990-158380 |
| 4 | Deputy Director (Legal) | 83100-154690 |
| 5 | Secretary to Hon'ble Lokayukta /Hon'ble Upa-Lokayukta | 83100-154690 |
| 6 | Assistant Registrar | 67300-143890 |
| 7 | Personal Assistant | 54220-133630 |
| 8 | Accounts Officer | 54220-133630 |
| 9 | Section Officer | 54220-133630 |
| 10 | Special Category Stenographer | 51320-127310 |
| 11 | Assistant Section Officer | 38890-112510 |
| 12 | U. D. Stenographer | 38890-112510 |
| 13 | Librarian | 33750-99310 |
| 14 | Steno-Typist | 27130-80960 |
| 15 | Typist | 24280-72850 |
| 16 | Assistant | 24280-72850 |
| 17 | Driver | 22900-69150 |
| 18 | Motor Cycle Messenger | 22240-67300 |
| 19 | Record Assistant | 22240-67300 |
| 20 | Roneo Operator | 22240-67300 |
| 21 | Jamedar | 22240-67300 |
| 22 | Attender | 19000-58850 |
| 23 | Chowkidar | 19000-58850 |
| 24 | Sweeper-cum-Scavenger | 19000-58850 |
| 25 | Gardener | 19000-58850 |
| <u>INVESTIGATION WING</u> | | |
| 1 | Director (Investigation) | 66330-108330 |
| 2 | Deputy Director (Investigation) | 58850-137050 |
| 3 | Investigating Officer | 51320-127310 |
| 4 | Head Constable | 31040-92050 |
| 5 | Police Constable | 22240-67300 |

పి.మా.ల. IV DEMAND
సా.చారణ పరిపాలన మరియు ఎన్నికలు

GENERAL ADMINISTRATION AND ELECTIONS
(రూపాయలు లక్షల్లో Rupees in Lakhs)

Establishment

| లోకాయుక్త - ఉప లోకాయుక్త లోకాయుక్త, ఉప లోకాయుక్త, కాళాధిపతి | M.J.H. 2062 Vigilance M.H. 103 Lokayukta - Upa Lok H.O.D. LOK AYUKTA & UPA LOK- | బడ్జెట్ అంచనా Budget Estimate 2021-22 |
|--|---|--|
| లోకాయుక్త, ఉప లోకాయుక్త, కాళాధిపతి | H.O.D. LOK AYUKTA & UPA LOK- AYUKTA, HOD | |
| రెవెన్యూ | Revenue | |
| విఘా | M.J.H. 2062 Vigilance | |
| లోకాయుక్త - ఉప లోకాయుక్త | M.H. 103 Lokayukta - Upa Lokayukta | |
| లోకాయుక్త - ఉప లోకాయుక్త | S.H.(04) Lokayukta - Upa Lokayukta | |
| వేతనములు | 010 Salaries | |
| జీతము | 011 Pay | 3,27.31 |
| భత్యములు | 012 Allowances | 7.39 |
| కరువు భత్యము | 013 Dearness Allowance | 1,47.50 |
| సక్కార భత్యము | 014 Sumptuary Allowance | .. |
| ఇంటి అద్దె భత్యము | 016 House Rent Allowance | 94.58 |
| వైద్య ఖర్చుల ప్రతిఫూర్తి | 017 Medical Reimbursement | 22.11 |
| అర్జీలపై వగదుగా మార్పిడి | 018 Encashment of Earned Leave | 23.70 |
| సెలవు ప్రయాణ రాయితీ | 019 Leave Travel Concession | .. |
| మొత్తము | Total 010 | 6,22.59 |
| వ్యదేశీ ప్రయాణ ఖర్చులు | 110 Domestic Travel Expenses | |
| ప్రయాణ భత్యము | 111 Travelling Allowance | 7.70 |
| బస్సు వారంట్లు | 112 Bus Warrants | 0.91 |
| మొత్తము | Total 110 | 8.61 |
| కార్యాలయ ఖర్చులు | 130 Office Expenses | |
| పర్యవేషణ పోస్టేజి, టెలిగ్రాము మరియు టెలిఫోను చార్జీలు | 131 Service Postage, Telegram and Telephone Charges | 15.73 |
| ఇతర కార్యాలయ ఖర్చులు | 132 Other Office Expenses | 26.00 |
| నీటి చార్జీలు | 133 Water Charges | 4.53 |
| విద్యుత్ చార్జీలు | 135 Electricity Charges | 10.60 |
| మొత్తము | Total 130 | 56.86 |
| పెట్రోలు, ఆయిల్ మరియు లూబ్రికెంట్లు | 240 Petrol, Oil and Lubricants | 16.64 |
| నివ్వకరహా పనులు | 270 Minor Works | |
| స్వచ్ఛా | 272 Maintenance | 5.00 |
| ప్రొఫెషనలు | 280 Professional Services | |
| స్కూలు వారుల ఫీజులు | 281 Pleaders Fees | 3.03 |
| గాటారు వాహనములు | 510 Motor Vehicles | |
| స్కూలు వాహనముల నిర్వహణ | 511 Maintenance of Office Vehicles | 9.08 |
| మొత్తము | Total S.H.(04) | 7,21.81 |
| మొత్తము | Total M.H. 103 | 7,21.81 |
| మొత్తము | Total 2062 | 7,21.81 |
| మొత్తము రెవెన్యూ | Total Revenue | 7,21.81 |

IV DEMAND

సాధారణ పరిపాలన మరియు ఎన్నికలు

GENERAL ADMINISTRATION AND ELECTIONS

(రూపాయలు లక్షల్లో Rupees in Lakhs)

| Schemes | | బడ్జెట్ అంచనా Budget Estimate 2021-22 |
|---|---|--|
| లోకాయుక్త - ఉప లోకాయుక్త లోకాయుక్త, ఉపలోకాయుక్త, శాఖాధిపతి | M.J.H. 2062 Vigilance M.H. 103 Lokayukta - Upa Lok H.O.D. LOK AYUKTA & UPA LOK- | |
| లోకాయుక్త, ఉపలోకాయుక్త, శాఖాధిపతి | H.O.D. LOK AYUKTA & UPA LOK- AYUKTA, HOD | |
| రెవెన్యూ | Revenue | |
| విషా | M.J.H. 2062 Vigilance | |
| లోకాయుక్త - ఉప లోకాయుక్త | M.H. 103 Lokayukta - Upa Lokayukta | |
| రాష్ట్ర పథకములు | G.H. 25 State Sector Schemes | |
| లోకాయుక్త - ఉపలోకాయుక్త | S.H.(04) Lokayukta - Upa Lokayukta | |
| ఇతర పరిపాలనాపర ఖర్చులు | 200 Other Administrative Expenses | 0.07 |
| రహస్య సర్వీసు వ్యయము | 410 Secret Service Expenditure | 1.00 |
| మొత్తము | Total S.H.(04) | 1.07 |
| మొత్తము | Total G.H. 25 | 1.07 |
| మొత్తము | Total M.H. 103 | 1.07 |
| మొత్తము | Total 2062 | 1.07 |
| మొత్తము రెవెన్యూ | Total Revenue | 1.07 |
| మొత్తము లోకాయుక్త, ఉపలోకాయుక్త, శాఖాధిపతి | Total LOK AYUKTA & UPA LOK- AYUKTA, HOD | 1.07 |

(xii) THE MANNER OF EXECUTION OF SUBSIDY PROGRAMS, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMS.

.. NOT APPLICABLE..

(xiii) PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATIONS GANTED BY IT.

.. NOT APPLICABLE..

(xiv) DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM.

.. NOT APPLICABLE..

(xv) THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION:

Public are at liberty to approach the Complaint Section of the Institution during working hours (10.30 AM to 05.00 P.M.) to know the procedure or any other information for filing a complaint. After filing complaints, the complainants may approach the concerned Sections to know the stage or any other information relating to their complaints. If necessary, they may approach the Registrar also.

(xvi) THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS:

| S.No. | Name and designation | Designation under RTI Act, 2005 | Contact Numbers (Off.) |
|-------|--|--------------------------------------|------------------------|
| 01. | Smt. G. Vara Lakshmi, Assistant Registrar (Judicial) | Assistant Public Information Officer | 040-23232877 |
| 02. | Smt. K. Neeraja, Deputy Registrar | Public Information Officer | 040-23232877 |
| 03. | Sri P. Vijender Registrar | Appellate Authority | 040-23226946 |

(xvii) SUCH OTHER INFORMATION AS MAY BE PRESCRIBED AND THEREAFTER UPDATE THESE PUBLICATIONS EVERY YEAR:

.. INFORMATION WILL BE UPDATED AS AND WHEN REQUIRED.
